

**SEGUIN ANIMAL SERVICES ADVISORY COMMITTEE MINUTES**  
**March 17, 2016**

The Seguin Animal Services Advisory Committee met in regular session on March 17, 2016 at 12 p.m., in the Police Department training room.

1. Call to order.

Meeting was called to order at 12:04 p.m.

2. Roll call. (Bold indicates an appointed member)

Present:

Adam, Peggy  
**Dodgen, Donna**  
**Lewis, Leah**  
**Pyatt, Doug**  
Ure, Bruce

Absent:

**Campaigne, Bill**  
**Fennel, Cathy**

3. Review minutes from October 22, 2015.

Motion to approve the minutes regarding the October 22, 2015 Animal Services Advisory Committee Meeting.

Mrs. Donna Dodgen motioned to approve the minutes and Mr. Doug Pyatt seconded the motion.

4. Review minutes from January 7, 2016.

Motion to approve the minutes regarding the January 7, 2016 Animal Services Advisory Committee Meeting.

Mrs. Donna Dodgen motioned to approve the minutes and Mr. Doug Pyatt seconded the motion.

5. Update on new Animal Services Facility.

Bids for the construction of the new Animal Services Facility were opened on February 2, 2016. There were eleven (11) bids submitted which ranged from a low \$3,143,007.00 from Tegrity Contractors to a high of \$5,278,000.00 from Lyness Construction. These proposals include the base bid and all added alternates and allowances. Staff ranked the submissions based on the project cost, time frame for completion, experience, and qualifications of contractor.

Upon completion of ranking, staff selected Tegrity Contractors, in Austin, Texas as the highest ranking contractor. An interview was scheduled to speak with the owner, project manager, and superintendent of Tegrity on March 1, 2016.

Upon completion of the interview process, the committee was satisfied that Tegrity Contractors is qualified to complete this project. They have also worked with the architect of this project, David Duman of Quorum Architects, Inc, in the past on another shelter's expansion. The recommended contract is within the project's construction budget of \$3,288,307.00

Deputy Chief Bruce Ure spoke briefly on the shelter furniture. He also provided an update of the incinerator and new animal services truck.

6. Adjournment.

Meeting was adjourned at 12:21 p.m.